

AUTOMOTIVE MECHANIC

(Competitive Class)

DISTINGUISHING FEATURES OF WORK

This is skilled mechanical work of the journeyman level in the repair and maintenance of light and heavy duty fire trucks, automobiles, pumps, and all other mechanical equipment of a fire department. Work is primarily in the repair and maintenance of equipment but may also involve fire fighting duties such as the operation of pumps in emergencies. No supervision of others is exercised ordinarily but helpers may be assigned to assist when needed. General supervision is received from the Fire Chief or other higher ranking officers.

EXAMPLES OF WORK

(Note: These examples below indicate only the general type of work performed in these positions and are **not** intended to restrict duties to those listed.)

Performs all the work required of a journeyman mechanic, such as grinding valves, setting tappets and push rods, installing new piston rings, wrist pins, and bearings, repairing or replacing clutches, transmissions, joints, steering gears, brakes, lights, spark plugs, and all other related work.

Performs periodical inspections, tune-ups and other check-ups.

Repairs various types of fire fighting equipment and tools, such as rotary gear, centrifugal, or other pumps, portable motors, or other equipment.

Performs body repair work, straightening fenders or other parts, and spray painting parts or entire vehicle.

Installs or replaces various types of equipment on trucks.

Maintains records and repair tickets and makes reports when necessary.

Ability to prepare and follow written instructions.

Performs related work as required.

QUALIFICATION REQUIREMENTS

Unless otherwise specified, all requirements listed below must be met by the filing deadline for application for admission to the examination.

Must meet all requirements of the Municipal Fire and Police

Civil Service Law, including being a citizen of the United States.

Must have five (5) years responsible experience in automobile and truck repair and maintenance work.

Must be not less than eighteen years of age.

Must present documentation indicating, at a minimum, that the applicant has met the minimum high school graduation requirements necessary to receive a high school diploma as established by the state of Louisiana Board of Elementary and Secondary Education. Such documentation shall include at least one of the following: high school diploma, high school transcript, certificate of equivalency, affidavit from the issuing high school, college diploma, or college transcript, any one of which must indicate that graduation has occurred or a degree awarded. A certification of completion shall not be sufficient to substitute for certification of graduation.

After offer of appointment, but before beginning work in this class, must pass a medical examination and/or a physical agility test prepared and administered by the Appointing Authority, designed to demonstrate good health and physical fitness sufficient to perform the essential duties of the position, with or without accommodation.

Must possess a valid driver's license.

Prior to beginning work in this class, must obtain a valid Louisiana driver's license.

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